



**MINUTES OF A MEETING OF THE
ACHIEVEMENT, BEHAVIOUR AND CURRICULUM COMMITTEE
OF GAWSWORTH PRIMARY SCHOOL HELD AT THE SCHOOL ON
15th October 2018**

Governors Present: Kerry Webb
Suzie Blackwell
Maureen Haldane Chair of Committee
Charlotte Jennings
Michael Shaw Head Teacher

PART ONE – NON-CONFIDENTIAL BUSINESS

1. APOLOGIES

- a) Helen Jepson was unable to attend and sent her apologies, which were accepted by the Committee.

2. PECUNIARY/CONFLICT OF INTEREST

- a) No declaration was made by a governor of a conflict or pecuniary interest between an individual and the governing body as a whole, in connection with the business to be discussed at the meeting.

3. ANY OTHER BUSINESS

FMAT Governor Training

(Governors were reminded that the Autumn Term meeting also covered items from the meeting not held in Summer 2018.)

It was noted that item 11b was included incorrectly on this agenda.

4. PART ONE MINUTES

- a) The Part One minutes of the meeting held on 13th March were confirmed as a correct record and were approved at the Summer Term FGB.

- b) The following matters arising were discussed:
The EHCP for MS has still not been updated or received by the school for a whole year.

ACTION: School will continue to push to get the EHCP. **(MS)**

5. TERMS OF REFERENCE/ToR ACTION PLAN March 2017

- a) It was noted that Point 7 of the ToR refers to the school's Development Plan. This should be changed to the School Strategic Improvement Plan. No other changes to the ABC Terms of Reference are required.

ACTION: ABC ToR Point 7 to be updated. **(MH)**

- b) It was noted that Point 4 of the ToR Action Plan needs to be re-worded to state that the Annual report from the SEND Co-ordinator will be in the Summer Term and that the rolling report from the SEND Governor will be presented to the ABC Committee in the Autumn and Spring terms.



ACTION: ABC Action Plan Point 4 to be revised. **(MH)**

6. ACHIEVEMENT

a) See part b)

b) See the Data Summary Report produced and shared by CJ, data Governor. The committee thanked Charlotte for her hard work to produce the excellent data report. It is an essential document for both the ABC committee and FGB.

The data report documents all results, progress and the supporting information required to understand the context of the school data. All data sources referenced are noted in the report. School is awaiting ASP data, FFT KS2 data and a full DfE breakdown.

Discussion took place to answer the questions raised by the report:

EYFS:

Questions regarding EYFS could not be addressed by HJ, as she was not present at the meeting.

ACTION: A breakdown of EYFS results to be presented at the Spring Term ABC Committee meeting. **(HJ)**

Maths:

KS2 Maths attainment and progress to be further discussed after analysis of DfE data once released **(CJ/MS)**

The school is implementing White Rose Maths across each class, which will help improve the reasoning skills of the children. School has invested in concrete resources for every class. GPS is part of the Northwest 1 Hub based at Altrincham Girls Grammar School and staff will attend 3 twilight sessions on White Rose this term.

ACTION: A learning walk for Governors to look at the application of White Rose Maths is to be planned for the Spring Term **(MS/MH)**

The use of setting in Maths and whether it is working effectively was discussed. MS and SW will carry out an audit to evaluate this approach next term. Setting can sometimes have a negative impact on the learning experience of children in lower sets. It may also have unintentional consequences such as a strong Y6 cohort causing Y5 children to not have the opportunity to move to a higher set.

ACTION: To carry out an audit to evaluate the effectiveness of setting in Maths. **(MS)** and **(SW)**

Writing:

Discussion on writing highlighted that Talk 4 Writing is fully embedded in school and GPS is now also using IPEELL to help improve outcomes for children in writing.

The school was moderated for KS2 writing this year; this impacted the number of children at Greater Depth and thus progress. Writing is still on the SSIP this year.

Pupil Premium:

The Pupil Premium report is due in the Spring Term and this will report the impact of PP funding on the performance of those children who receive PP. ASP data is required for this report.

ACTION: Pupil Premium report to be prepared for the Spring Term meeting. **(MS)**



Other:

It was noted that further data is required for more analysis of KS2 lower attainers.

ACTION: Further relevant data to be collected to inform/support analysis of KS2 lower attainers' performance. **(MS)**

It was agreed that a Spring Term Data report would be required to ensure all new published data is analysed and presented to ABC

ACTION: Brief Data report to be prepared for presentation at the Spring Term ABC meeting. **(CJ)**

7. SEF/SSIP

- a) The implementation of White Rose Maths, continuing to raise outcomes for children in writing, auditing the depth of learning assessment system, raising the profile of reading for pleasure and enhancing the teaching of MFL are all on the SSIP this year. MS has started a new version of the SEF, which was shared by Helen Scott. The Outcomes for Children section has been completed and Quality of Teaching and Learning is the next section to be reviewed. The SEF is to be put on the GVO **(MS)**

8. BEHAVIOUR, ATTENDANCE AND PUNCTUALITY

- a) Behaviour in school is very good. School has started to use the CPOMS system, which has led to an increase in reporting of incidents. (Behavioural incidents that would be reported might be bullying, fighting, peer issues, homophobia, racism, vandalism.) Attendance is 98.27% and is above 98% in all classes except Y5 and Y6 where children have been attending secondary school open days. Target for attendance is 98%. There is 0.36% unauthorised absence. Punctuality is good with 0.26% lateness

9. CURRICULUM

- a) The Behaviour Policy has been updated but requires a couple of further changes regarding Rewards and also to the Sanction Table.

ACTION: All ABC committee members to ensure they review the policy by Friday 19th October and feedback to MS any further changes that may be required **(ALL)**

A Policy review and process meeting is taking place with MS/SB/NG which will help improve visibility of committee policies and the timings of updates required.

KW left the meeting at 10.40

- b) There is improved extra-curricular provision in school with a STEM club now in place for the younger children and a Gym club for the infants. Unfortunately, the Choirmaster can no longer commit to the Choir after-school club, so alternative options are being looked at.

ACTION: MS to ask Fallibroome if they have a teacher or A-Level music student who could assist with our GPS Choir. **(MS)**

School is using Premier Sports to assess and track the children's fitness and also to implement the daily mile.

ACTION: JP to write the Sports Premium Funding Report to be presented at the Spring Term ABC meeting. **(JP)**



10. SEND/PUPIL PREMIUM

- a) SEND meeting to be scheduled with KK/MH and reported at the Spring Term meeting (**KK/MH**)
- b) PP report to be completed by the end of term when the ASP data is available (**MS**)

11. GOVERNOR SCHOOL VISITS

- a) All cohort ambassador governors have been reminded of their requirement to arrange termly visits with their Cohort Teacher.

12. ACADEMY STATUS

SB/MS to meet with PR to share the FMAT feedback report

13. AOB

CJ proposed that Governors co-ordinate attendance of the FMAT training sessions and feedback their learning to all other governors. **SB** and **MS** to attend both sessions. **CJ** to attend Driving School Improvement

14. NEXT MEETING DATES

Spring Term:	4 th March	9.15 - 10.45
Summer Term:	7 th June	9.15 - 10.45

Signed:

M. J. Haldane

(Chair of Committee)

Date: 24.10.2018